



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

February 17, 2010

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

PRESENT: Mayor Russell Killen; Councilors Jeff Eddins, Terry Gleason, Tim Poirier, and James Roberson.

ABSENT: Mayor Pro Tem Mike Chalk.

Staff Members Present: Clyde Holt, Town Attorney; Gary McConkey, Town Manager; Seth Lawless, Assistant Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Fred Boone, Town Engineer; Chris Hills, Planning Director; Jeff Triezenberg, Planner II; Shawn Brown, Public Safety Director; Jimmy Overton, Finance Director; Tim Guffey, Fire Chief; Scott Wells, Construction Inspector.

Meeting called to order by Mayor Killen at 7:01 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Killen.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Roberson to adopt the agenda. Motion seconded by Councilor Poirier and carried unanimously.

ITEM II. APPROVAL OF MINUTES

February 1, 2010

...Motion by Councilor Gleason to approve the minutes of February 1, 2010. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Mayor's Employee Awards

Mayor Killen presented Mayor's Employee Awards to Joanna Gombatz and Pam Yancey of the finance department for their hard work and dedication throughout recent staffing changes.

B. Years of Service Awards

Mayor Killen recognized the following employees for years of service:

2 Years

Jon Bennett, Public Safety Officer
Chris Hills, Planning Director
Jenny Richardson, Administrative Assistant
Chris Roland, Lead Teacher
Ken Tyndall, Ordinance Enforcement Officer
Ruben De Los Santos, Public Safety Officer
Tracy Pedigo, Public Works Director
Scott Wells, Construction Inspector
Terrence Barnes, Custodian

5 Years

Danny Phillips, Public Safety Officer
Matt Kempinski, Public Safety Officer
Jeff Triezenberg, Planner

10 Years

Shiela Hardin, Purchasing Agent
John Wainright, Maintenance Worker

20 Years

Skip Blaylock, Fire Apparatus Driver

C. Wake County Housing and Community Revitalization
5 Year Consolidated Plan

Annemarie Maiorano and Emily Fischbein, representing Wake County Human Services, presented the Wake County Consolidated

Plan and asked for Council's input on community development and affordable housing needs as well as new program ideas.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

Barry and Barbara Zopf, 523 Sternwheel Way, expressed safety concerns in the Widewaters subdivision, asked for additional stop signs, enforcement of illegal parking, and suggested parking on only one side of the street.

Mayor Killen instructed staff to work with the Planning and Engineering Committee on a proposal to resolve any safety issues to be presented at the next meeting.

No one else approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Resolution of Support – Transportation Equity Formula
RES #10-02-17-001

Adopt Resolution #10-02-17-001 in support of evaluating and revising the North Carolina Transportation Equity Formula.

B. Maintenance Agreement - Generators

Approve the maintenance agreement for generators with National Power Corporation at an annual cost of \$1,103 and authorize the Town Manager to sign the agreement.

C. Budget Amendment – Grants
BA #1007

Adopt budget amendment #1007 to appropriate grants and matching funds for police division equipment, supplies, and overtime.

D. Boy Scouts Proclamation

Proclaim February 8, 2010 as "Boy Scouts of America Day" and to express appreciation to the Boy Scouts of America and all the local scouts and volunteers for 100 years of excellent leadership and training for Knightdale's young men.

...Motion by Councilor Poirier to adopt the Consent Agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

When speaking during a public hearing, please state your name and address clearly before speaking. Please designate a spokesperson for large groups. If you anticipate speaking tonight, please print your name and address on the form located on the entry table. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney. Everyone must speak from the podium to assure an accurate record of testimony.

A. Langston Ridge Utility Allocation Agreement Amendment

Public hearing opened at 7:39 p.m.

Town Attorney Clyde Holt reviewed the amended agreement noting requests from the developer due to the recent economic decline and recommended approval of the agreement.

No one approached.

Public hearing closed at 7:43 p.m.

...Motion by Councilor Gleason to accept the Amended and Restated Langston Ridge Subdivision Development Agreement. Motion seconded by Councilor Eddins and carried unanimously.

B. Mingo Village Utility Allocation Agreement

Public hearing opened at 7:44 p.m.

Town Attorney Clyde Holt reported that the details of the agreement have not yet been finalized between staff and the developer.

Mayor Killen noted the item would be tabled until the next meeting.

C. US Army Reserve Training Center

Public hearing opened at 7:46 p.m.

Town Attorney Clyde Holt requested that Council continue the public hearing and noted there will be two separate agreements to consider at the next meeting.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZTA-1-10 – Restricting Platting of Single-Family Lots in Neuse River Basin Riparian Buffers
ORD #10-02-17-001

Planner Jeff Triezenberg reviewed the zoning text amendment to amend Chapter 6 of the Unified Development Ordinance to add a requirement for Neuse River Basin riparian buffers to be platted as a lot(s) under a form of common ownership, separate from single-family lots within residential subdivisions.

Mr. Triezenberg noted the Land Use Review Board's suggested changes which have been incorporated in the proposed text and recommended adopting the statement of plan consistency and reasonableness of action, approving ZTA-1-10 and adopting Ordinance #10-02-17-001.

...Motion by Councilor Roberson to adopt statement of plan consistency and reasonableness of action, to approve ZTA-1-10 and to adopt Ordinance #10-02-17-001. Motion seconded by Councilor Gleason and carried unanimously.

B. ZTA-2-10 – Number of Unrelated Persons Per Dwelling Unit
ORD #10-02-17-002

Planner Jeff Triezenberg briefly gave an overview of the zoning text amendment to amend Chapter 19 of the Unified Development Ordinance to clarify the definition of one family or household as it relates to the occupancy of single-family dwellings.

The Land Use Review Board's recommendation to approve the amendment by a 6 to 1 vote was noted.

Mr. Triezenberg reported staff's recommendation to adopt the statement of plan consistency and reasonableness of action, approve ZTA-2-10 and adopt Ordinance #10-02-17-002.

...Motion by Councilor Poirier to adopt statement of plan consistency and reasonableness of action, approve ZTA-2-10 and adopt Ordinance #10-02-17-002. Motion seconded by Councilor Eddins and carried unanimously.

ITEM X. NEW BUSINESS

A. Special Events Permit

Public Safety Director Shawn Brown presented a proposed policy for special events and answered questions from Council.

After Council discussion, Mayor Killen suggested approving the policy eliminating the fee and requested staff incorporating other revisions to be approved at a future meeting.

Leah Fleischhauer of World Karate Do thanked Council and staff for implementing a policy and asked about business notification.

Mayor Killen confirmed a requirement to notify surrounding businesses would be included in the policy.

...Motion by Councilor Eddins to approve the Special Events Policy eliminating Item 4 regarding the \$50 fee. Motion seconded by Councilor Gleason and carried unanimously.

B. Budget Amendment – Various Items
BA #1008

Finance Director Jimmy Overton presented a budget amendment for items in various departments.

...Motion by Councilor Eddins to adopt budget amendment #1008 increasing the budget by \$124,534. Motion seconded by Councilor Gleason and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported ongoing storm water utility discussions.

B. Budget

Mayor Killen noted the budget presentation will be different this year.

C. Public Safety

No report

D. Nominating

Board Appointments:

...Motion from Committee by Councilor Roberson to reappoint the following members:

Parks & Recreation Advisory Board (2 year terms)

Paula Gavasto

Cedric Montague

Mark Vardy

Dustin Tripp

Chelsea Sumner

Land Use Review Board (3 year terms)

Richy Narron

Myron Kelly

Old Town Oversight Committee (2 year terms)

Bernice Dupree

Cathy Meeler

Angie Paul

Billy Wilder

And to appoint Brian Mountcastle as a new member of the Old Town Oversight Committee.

Assistant Town Manager Seth Lawless added the new Chairman of the Land Use Review Board is Brett Zick and Doug Taylor is the Vice Chairman.

E. Liaison Reports

Mayor Killen commended Stuart Engineering in their efforts to revise the proposed greenway plan which will substantially reduce the cost.

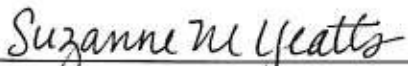
ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Poirier to adjourn at 8:20 p.m.
Motion seconded by Councilor Eddins and carried
unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts